



New Jersey Recreation and Park Association 2005-2006 EXCELLENCE IN DESIGN AWARDS

THE NJRPA AWARDS PROGRAM:

New Jersey Recreation and Park Association is a not-for-profit organization dedicated to promoting the parks and recreation industry, enhancing the professional development of its members, and advocating sound public policy and stewardship related to parks, recreation, resource management, and leisure services.

The purpose of the New Jersey Recreation and Park Association's Awards Program is to honor and identify dedicated leaders, employees, and volunteers in the field of Parks and Recreation, and to recognize the State's outstanding Recreation and Park agencies for excellence in programming and park design. The goal of the Awards Program is to focus State attention on the achievement of Park and Recreation agencies, to recognize the continuing efforts of staff and volunteers, and to acknowledge support extended by member agencies.

THE NJRPA AWARDS COMMITTEE

The Awards Committee's task is to serve as an impartial unit selecting those nominees who have made the greatest contribution in each particular category. It is at the discretion of the Award's Committee to deem certain nominations unacceptable based on Award criteria. Therefore, certain categories may not be presented at the Award Ceremony.

AWARD CRITERIA

The Excellence in Design Award is presented for excellence in design of completed Recreation and Park facilities for public use. Mechanical, support and maintenance facilities will be considered as part of the overall design, however, they are not eligible for an individual design award. All nominations with supporting data must be submitted no later than **SEPTEMBER 30, 2005**. The presentation of all awards will be made at the NJRPA 31st Annual Conference Awards Dinner at Bally's Park Place Casino Hotel in Atlantic City on March 21, 2006. A plaque will be given to the sponsoring agency. The recipient of this award shall be the governmental, institutional, quasi-public, or private entity which has sponsored construction of the facilities submitted. The sponsoring agency must be represented by a member in good standing of the New Jersey Recreation and Park Association. A certificate of achievement will be presented to the lead design firm associated with the project.

- The facility must have been completed within the three previous years (2003, 2004, 2005). A winner will be named in each of the following population classes:

Class 1	Under 20,000
Class 2	20,000 – 40,000
Class 3	Over 40,000
Class 4	State/County/Regional

An additional winner may also be named for a unique project in any population category.
- The facility should show evidence of, but is not limited to, elements of aesthetic quality, uniqueness of design, usability and versatility, and must meet New Jersey Barrier Free Recreation Sub-Code and applicable U.S. Consumer Product Safety Commission Guidelines. To obtain these guidelines call the NJRPA office at (732) 568-1270. The narrative submitted should include product cost, funding received, and a discussion of the project's unique features.
- The facility must be a recreation building; not a support structure within the facility.
- Conceptual site plans and details shall be submitted by either the sponsoring agency or the designer. **Detailed engineering plans and specifications should not be submitted.** "Before" photographs, slides or video of the site are strongly recommended to accompany the nomination. **"After" photographs, slides or video of the site must accompany the nomination.**
- The Awards Committee shall make an on-site inspection of the top nominations in each class, as determined by the review of the Committee.
- Substantiating materials (slides, photos, videos, c.d.'s, newspaper articles, etc. in any format) must accompany the application form. Sizes and formats that are easy to reproduce are appreciated. *One complete nomination package shall be sent to the Awards Committee chair plus an additional twelve (12) copies of the narrative for distribution to the Awards Committee members.*
- Five to eight additional photos are required with the submission, to be utilized in the awards presentation. Details follow.



NEW JERSEY RECREATION AND PARK ASSOCIATION
EXCELLENCE in DESIGN AWARDS



Official Name of Facility: _____

Official Name of Agency/Owner: _____

Agency Contact: _____ Phone _____ FAX _____

Lead Design Firm: _____

Design Firm Contact: _____ Phone _____ FAX _____

Is the agency nominated for this award aware of this nomination? YES _____ NO _____

What Population Class?	Class 1 _____	Under 20,000
	Class 2 _____	20,000 – 40,000
	Class 3 _____	Over 40,000
	Class 4 _____	State/County/Regional

Nomination Information

Nominator's Name: _____ Title: _____

Agency: _____

Address: _____

Phone _____ FAX _____ E-Mail _____

- Please attach a narrative of the project plus detailed material and information to support your nomination. This may include slides, videos, c.d.'s, photos, or any other format pertaining to the above nomination. Easily reproducible sizes and formats are appreciated. Include all appropriate evidence of qualification as stated in the Award Criteria.**
- In addition, nominator must submit a minimum of 5 to 8 color 4" x 6" photos pertaining to nominee along with application for use in the PowerPoint awards presentation. Applications received without this required element will not be accepted.**
Acceptable photo formats:
 - Digital photos on c.d. or 3.5 disk with .jpg, .jpeg, .tif or .tiff. extensions or **professionally printed photos.**
 - If you scan a photo, please send it to us in digital, not printed format. Photos printed on computer printers are not acceptable for our use. Do not mount, crop, or write on the reverse of photos. Place photos in an envelope that identifies the nominee.
 - Large media, posters, etc. that are larger than 8 1/2" X 14" should be sent in digital format if they are to be included in the awards presentation. *Photos will be returned.*
- Directions to the site must accompany the Nomination Form.**

POST AWARDS PUBLICITY – *Press releases featuring information on all award winners will be sent to the media after the Awards Dinner announcements on March 21, 2006. Please list the newspaper or other media's name, contact editor, address and e-mail address to whom this press release should be sent:*

Name of Newspaper or Other Media: _____

Editor or Contact Name: _____ Phone _____ Fax _____

Address: _____ E-mail _____

If this project is an Award Winner, is a duplicate plaque requested? (\$ Fee TBA) _____ Yes _____ No

Mail this nomination form and all materials by SEPTEMBER 30, 2005 to:

**Merle Simons, Chair, NJRPA Awards Committee
c/o Englewood Recreation
130 West Englewood Avenue. Englewood, New Jersey 07631**



13 April Lane
Somerset, NJ 08873

First Class Mail
U.S. Postage
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Permit No. 55
Belle Mead, NJ 08502

The 2005 - 2006 Awards Program

NJRPA Award Submission Deadlines:

**Excellence in Design Awards
September 30, 2005**

**Programs, Publicity & Individual Awards
December 2, 2005**