



Designed for Fun, Inc.
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Volunteer Installation - Typical Roles and Responsibilities

Customer: _____

Installation Date: _____

Thank you for selecting Designed for Fun, Inc. as your play consultant and equipment supplier. We are confident that all of the products supplied by us will provide your community with many years of enjoyment. The following information outlines the typical roles and responsibilities of the play consultant, installation supervisor and volunteer group in terms of the volunteer installation of your playstructure(s).

Play Consultant and Installation Supervisor's Roles and Responsibilities:

- The role of your play consultant is to provide unsurpassed attention to your project. Just a phone call, e-mail, or fax away from you, we are here to guide you in a responsible and friendly way.
- Prior to equipment shipment, your play consultant and installation supervisor will provide your designated team leader with verbal and/or written information about the installation issues and team organization.
- The play consultant will provide scaled, dimensional, computer-generated drawings of the structures with safety zones in accordance with the manufacturer's recommendations as well as ASTM (American Society for Testing and Materials 1487).
- The play consultant will specify type and amount of resilient surfacing required within safety zone of proposed equipment. Additionally, specification of perimeter treatment will be addressed by play consultant.
- The play consultant will provide a tools list specific to the scope of your project indicating the type and amount of tools required.
- The supervisor will instruct volunteers on the proper interpretation of drawings and sequence of installation.



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Play Consultant/Installation Supervisor- Typical Roles & Responsibilities (cont'd)

- The supervisor will instruct volunteers on the proper installation of perimeter treatment and resilient surface installation simultaneous to equipment installation.
- If concrete is required, the play consultant will advise of the quantity, strength (3,000 psi), and best method of mixing. The supervisor will advise of concrete delivery schedule based on progress of installation.
- The supervisor will provide a punch-list of incomplete items if installation extends beyond contracted period. Supervisor may be contracted for extended installation, if required.
- The supervisor assumes no liability for personal injury or loss as a result of the construction and ongoing use of any and all play equipment located on your site.
- The supervisor may be contracted for the following additional services, if required:
 - supervision of the orderly unloading of your equipment from the transport truck
 - site layout and staking of equipment based on installation drawings
 - supervision of digging of holes

Volunteer Group's Roles and Responsibilities:

The role of the volunteer group is to provide the volunteer labor and support necessary for the safe and correct unloading of equipment from truck, site preparation, and installation of your playstructure as follows:

- The volunteer group is responsible for gaining necessary local approvals
- The volunteer group is responsible for arranging and scheduling all volunteers, cement supplier, rental equipment (if required), lunch and comfort provisions for group.
- The volunteer group is responsible for procuring resilient surfacing and perimeter treatment if these are not purchased with equipment from play consultant.



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Volunteer Group's Roles and Responsibilities: (continued)

- The volunteer group is responsible for supplying all equipment and tools other than that supplied by the playground manufacturer. (Refer to tools list provided by play consultant).
- The volunteer group is responsible for the safe storage of all equipment and for site security during the project (i.e. fencing, caution tape, and patrol, as required). Bear in mind the equipment is susceptible to damage and loss with each relocation. Leaving it on site is strongly recommended.
- The volunteer group is responsible for all insurance coverage for property, injury, liability, etc. during the installation.
- The volunteer group must bring any problems related to the playstructure installation to the attention of the supervisor. No onsite modifications are to be carried out without the consent of the supervisor. Any modifications made to the playstructure without consent of the supervisor are the group's responsibility to ensure repair to a satisfactory level in accordance with manufacturer's recommendations, CPSC, and ASTM.
- The volunteer group is responsible for taking down and removing all temporary bracing and site cleanup.
- The volunteer group is responsible for the completion of the installation of equipment, resilient surfacing, and perimeter treatment.
- The volunteer group is responsible for setting up a routine maintenance schedule with play consultant or other knowledgeable agency.
- The volunteer group is responsible for equipment payment in accordance with terms presented by play consultant (40% deposit with order, balance less supervision fee payable at time of delivery. Supervision fees are payable directly to supervisor at completion of service).



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Volunteer Group's Roles and Responsibilities: (continued)

- The volunteer group is responsible for the wonderful result of this collaborative effort. We will work together to build a lasting environment that will help to develop healthy children, facilitate more sharing time between parents and children, and add a cohesive and empowering quality to your community. Work safely, work hard, feel proud, play hard.